

**UNIVERSITY OF THE PHILIPPINES MANILA
COLLEGE OF PHARMACY**

**PHAR 125: PHARMACEUTICAL ACCOUNTING
1st Semester AY 2020-2021**

Guidelines for Case Presentation
Activity Guide

Format

- Group activity
- Goal of each case presentation is for each group to conduct case analysis on an accounting-related case report.
- Case reports for topics with case presentation as an output will be given for everyone to access.
- For each case report, there will be one (1) Presenting Group while the other groups will be the Critique Groups.
- All case presentations will be done asynchronously using the Discussion forums in VLE.
- Assignment of groups and case report for each case presentation will be posted in the VLE once finalized.
- Students with limited Internet access will be distributed to groups with members who have stable Internet access. Since the principles in each topic will be used in the case analysis, students with limited Internet access can still contribute substantially to the case analysis. Please ensure that students with limited Internet access will be included in the division of work among each group.

Guidelines

1. A case report will be uploaded in the VLE course site together with the other asynchronous learning materials for the upcoming week and topic.
2. All groups will analyze the case report and apply the principles introduced in the current topic. Create a case analysis report with the following outline (as applicable):

I.	Summary of the Case
II.	Problem/s to Address
III.	Solution with Discussion
IV.	Conclusion

3. The **Presenting Group** will upload their case analysis report on the indicated date and time in the *Schedule of Activities*. The case analysis report should be uploaded before the start of the synchronous session for the topic. There are two formats they can use in their report: (a) pre-recorded video of member/s reporting their case analysis, or (b) PPT slides with audio clips to report their case analysis. Whichever format the Presenting Group will choose, kindly be conscious of the file size. You may upload several files if you plan to separate each part of the case analysis to reduce the file size of each file.
4. The rest of the groups will be the **Critique Groups** for the case presentation. All Critique Groups should upload their group's own written case analysis report. Follow the same outline (as applicable) mentioned in item #2, but in narrative format only. All written reports of the Critique Groups should be submitted through the designated Assignment link in VLE before the start of the synchronous session for the topic (refer to *Schedule of Activities*). Only one member of the group is required to submit their written report.
5. Once the Presenting Group has uploaded their case analysis report (as a pre-recorded video or

PPT slides with audio), all Critique Groups are expected to ask questions or give comments within the given time period (refer to *Schedule of Activities*). No major (non-follow-up) questions may be given by the Critique Groups beyond the time period stated. Each member of the Critique Group should have at least one (1) question/comment. Kindly read the submitted questions/comments to avoid repetition.

6. The Presenting Group is expected to respond to the questions/comments within the time period. It will be best if the questions/comments are immediately addressed. Members of the Critique Groups can still ask follow-up questions based on the response of the Presenting Group until the deadline for the Presenting Group to respond to questions.
7. The Presenting Group will submit a written case analysis report after the period of Question and Answer with the class. The Presenting Group can still improve their case analysis by incorporating the comments/questions from the Critique Groups in their written case analysis report. This will be disseminated to the class upon submission.
8. A self and peer evaluation will be conducted to allow students to assess the contribution of each member of the group in their case presentation and critiquing.

Grading System

Case Presentation (Presenting Group)

<i>Recorded Report</i>	60%
Completeness	25
Depth of Discussion	20
Organization & Clarity	10
Quality & Effectiveness of Visual Aids	5
<i>Written Report</i>	40%
Completeness	20
Depth of Discussion	15
Organization & Clarity	5

Case Analysis and Critique (Critique Groups)

<i>Written Case Analysis Report</i>	50%
Completeness	25
Depth of Discussion	20
Organization & Clarity	5
<i>Critique</i>	50%
Quality of Comment/Question	25
Relevance	25

Submission

- All submissions will be through the designated Discussion Forum and Assignment link in VLE.
- Refer to the **Schedule of Activities** for the deadline of submission of the case analysis of the Presenting Group, written case analysis reports of the Critique Groups, and the time period for giving/asking and answering comments and questions.
- Only one member of each group is expected to submit the case analysis reports.