



POLICY ON INTELLECTUAL DISHONESTY

DEPARTMENT OF ARTS AND COMMUNICATION

WHY DRAFT A POLICY
ON INTELLECTUAL
DISHONESTY

THE DEPARTMENT OF ARTS AND COMMUNICATION POLICY ON INTELLECTUAL DISHONESTY

Article I. Basis of the Policy

The Department of Arts and Communication, as an academic unit, affirms the University of the Philippines' commitment to academic integrity by adhering to the ethical standards of scholarship. This principle guides the formulation of the following policy on the practice of intellectual honesty among students taking Department of Arts and Communication courses, regardless of their college or department.

Article II. Definition of Terms

This policy adopts the following terms and corresponding definitions.

1. **Academic freedom:** "the right of the teacher to teach the subject of her/his specialization according to her/his best lights; to hold, in other subjects, such ideas as s/he believes sincerely to be right; and to express her/his opinions on public questions in a manner that shall not interfere with her/his duties as a member of the faculty or render her/him negative in her/his loyalty to the school, college, or university that employs her/him"¹
2. **Intellectual dishonesty :** "any fraudulent act performed by a student to achieve academic advantage or gain for oneself or others"¹
3. **Plagiarize :** to "take and use (the thoughts, writings, inventions, etc. of another person) as one's own"²
4. **First offense:** instance/s of intellectual dishonesty committed in a single or multiple courses within a single semester, given that the student has no previous record of intellectual dishonesty
5. **Second offense:** instance/s of intellectual dishonesty committed in a single semester, after the first offense has been filed

Article III. Acts of Intellectual Dishonesty

1. Plagiarism

- a. **“Direct plagiarism:** word-for-word repetition of a phrase or extended portion of a source without quotation marks, or without proper citation;”³
- b. **“Mosaic Plagiarism/Insufficient Paraphrase/Patch writing:** reproduction of a series of phrases without using quotation marks along with substitution of synonyms, omission of occasional words/phrases, and often retention of the same sentence structure as the original source;”⁴
- c. **“Contract cheating:** engaging a third party (for free, for pay, or in-kind) to complete an essay assignment and representing that work as their own;”⁵
- d. **“Collusion:** students working in groups on work intended for individual assessment;”⁶
- e. **Self-plagiarism:** “the presentation of your own previously published work as original;”⁷
- f. **“Padding a bibliography, reference list, or works cited** to suggest that you have done research when you haven’t;”⁸
- g. **Visual Plagiarism or Art Theft:** “..the taking of someone else’s artwork or design and claiming it as one’s own. This can include artwork like drawing, painting, sculpture and

¹ 2012 Code of Student Conduct of UP Diliman (2012), 3.

² Canadian Oxford Dictionary, 2004, p. 1186

³ Scholarship and Academic Integrity (Milton Academy: 2019), 10, milton.edu/wp-content/uploads/2019/07/Academic-Integrity.pdf

PLAGIARISM AS AN ACT OF
INTELLECTUAL DISHONESTY

REMEDIAL ACTIONS

examination in one's name, and/or impersonating another student or allowing someone to impersonate oneself in an academic activity; and manipulating a corrected exam paper¹³," and

4. "Submission of the same work in two or more courses without the instructor's consent"¹⁴
5. Other acts analogous to 1, 2, 3, and/or 4.

Article IV. Remedial Measures

1. For the first offense, the student is to be given a grade of 5.0 or a score of zero (0) for the specific requirement or submission. If the student challenges the instructor's decision to issue her/him a grade of 5.0, s/he may opt to request the instructor in writing for a scheduled meeting with her/his parent or guardian. This meeting may be in the presence of two witnesses, one chosen by the faculty member and another by the student.
2. For the second offense, the student is to be given a grade of 5.0 in the course/subject.
3. In the third offense and considering the series of offenses as cumulative, a case is to be filed with the Department Committee on Academic Integrity (DCAI).

Article V. Creation of the Department Committee on Academic Integrity

