



College of Nursing
UNIVERSITY OF THE PHILIPPINES MANILA
The Health Sciences Center

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N240 Nursing Administration I
First Semester, AY 2023-2024

Learner's Contract

I am taking part in this learner's contract because the strategies listed here will facilitate my knowledge and help me perform well in the course so as to achieve the expected course outcomes. This contract is in effect until **5 January 2024**. I am expected to complete the following actions:

- **Attendance:** I will attend the synchronous sessions scheduled for the plenary sessions as indicated in the course guide or deemed necessary by the course faculty. If I will not be able to do so, I will inform, in writing, the course faculty ahead of time, and will consider myself responsible for any of these missed sessions.
- **Readings:** I will complete all the assigned readings.
- **Course Participation:** In an online class, discussion forums simulate the class interaction. As such, I will read the posts made by my group mates, I will contribute at least one post submission and comment on at least one post of my group mates in every discussion forum.
- **Study Activities and Requirements:** I will observe the study schedule assigned to the course. I will submit all the output/requirements expected of me on or before the scheduled due date. If I will not be able to do so, I will inform, in writing, the course faculty in-charge ahead of time, and will consider myself responsible for any of these missed or incomplete requirements.
- **Course Help:** I will contact our course faculty through the course site, or any other means provided to us for questions and clarifications based on the faculty's consultation hours.

I understand that obtaining a **FINAL GRADE**, or an **INCOMPLETE (INC) GRADE**, or a grade of **DROPPED** will be based on the standard academic guidelines of the UP Manila for incomplete requirements and/or failing standing in this course. I further understand that an **INC** incurred in this course should be completed within the prescription period of one year.

Lastly, as a student of the University of the Philippines, I pledge to act ethically and uphold the values of honor and excellence. I understand that suspected misconduct on given assignments and/or examinations will be reported to the appropriate office and if established, will result in disciplinary action in accordance with the University rules, policies and procedures. I may work with others only to the extent allowed by the Faculty.

I have reviewed and found acceptable the above learner's contract.

Student's Signature Over Printed Name

Date

Faculty's Signature Over Printed Name

Date