

# Orientation to RADISH

*Computerized Registry of  
Admissions and Discharges*

Information Management  
Systems

UP-PGH Department of Medicine



# Steps

- Connect to UPM net server
  - You may connect via PGH\_Wifi\_Med
  - You may connect using VPN
- Go to <http://tinyurl.com/PGHradish> or <http://172.16.184.116/radish/>
- Login using your account
- Assign patient to census service
- Add census notes
- Print census
- Sign off patient from census once disposed

**RADISH**

Computerized Registry of Admissions and Discharges



# Assigning a Patient to Census Service

- Click on [Update] > [\[Search Record\]](#)

# Assigning a Patient to Census Service

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## RADISH DASHBOARD (as of 14:25:35 , Nov 02, 2018)

EMERGENCY CONSULTS	INTENSIVE CARE	MEDICAL WARDS	SURGICAL WARDS	PAY FLOORS
<b>ADULT (556)</b> <span>🔴 510</span>	<b>Neonatal ICU (40/45)</b>	<b>W1 (48/48)</b>	<b>W2 (50/58)</b>	<b>PHIC (3/18)</b>
<b>PEDIA (308)</b> <span>🔴 271</span>	<b>PICU (6/12)</b>	<b>W3 (51/50)</b>	<b>W4 (45/56)</b>	<b>4th LCB 2 (11/26)</b>
<b>OB (14)</b> <span>🔴 11</span>	<b>MICU (10/12)</b>	<b>W5[Neuro] (16/15)</b>	<b>W6 (43/55)</b>	<b>4th RCB 1 (13/33)</b>
	<b>CENICU (5/12)</b>	<b>Rehab Ward (10/16)</b>	<b>W8 (46/60)</b>	<b>4th RCB 2 (19/35)</b>
<b>EMERGENCY ADMISSIONS</b>	<b>Neuro ICU (6/6)</b>	<b>W7 (19/20)</b>	<b>W10 (29/42)</b>	<b>5th LCB 1 (20/36)</b>
<b>ER (91)</b> <span>🔴</span>	<b>SICU (5/6)</b>	<b>W9 (39/37)</b>	<b>W14A (10/10)</b>	<b>5th LCB 2 (19/35)</b>
<b>PAS (23)</b> <span>🔴</span>	<b>NSSCU (6/8)</b>	<b>W11 (34/37)</b>	<b>Spine (9/10)</b>	

# Assigning a Patient to Census Service

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<b>ADULT (556)</b> 510	<b>Neonatal ICU (40/45)</b>	<b>W1 (48/48)</b>	<b>W2 (50/58)</b>	<b>PHIC (3/18)</b>
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	<b>NSSCU (6/8)</b>	<b>W11 (34/37)</b>	<b>W14B (30/40)</b>	
			<b>Spine (9/10)</b>	

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## RADISH DASHBOARD (as of 14:25:35 , Nov 02, 2018)

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<b>PAS (23)</b>			<b>Spine (9/10)</b>	

# Assigning a Patient to Census Service

- Click on [Update] > [Search Record]
- Enter patient's case number and click [By Case Number]
- Click [Assign Census Service]

# Assigning a Patient to Census Service

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## Activity Audit Trail

SEARCH:

Enter Case # here

### Admissions





RADISH ID	Case Number	Patient Info	Notes/Clinical Forms	Date In	Current Location	Disposition	Disposition Date
36081	4564418		<a href="#">Notes</a> <a href="#">On Board Services</a> <a href="#">Assign Census Service</a>	2018-10-02	Ward 3	Admitted	

### Consults

RADISH ID	Case Number	Patient Info	Notes/Clinical Forms	Date In	Location/Type	Disposition	Disposition Date
43230	4564418		<a href="#">Notes</a> <a href="#">On Board Services</a> <a href="#">Assign Census Service</a>	2018-10-01	Adult	Admitted	2018-10-02



# Assigning a Patient to Census Service

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## Activity Audit Trail


SEARCH:

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### Admissions

RADISH ID	Case Number	Patient Info	Notes/Clinical Forms	Date In	Current Location	Disposition	Disposition Date
36081	4564418		<a href="#">Notes</a> <a href="#">On Board Services</a> <a href="#">Assign Census Service</a>	2018-10-02	Ward 3	Admitted	

### Consults

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# Assigning a Patient to Census Service

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## Activity Audit Trail


SEARCH:

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### Admissions

RADISH ID	Case Number	Patient Info	Notes/Clinical Forms	Date In	Current Location	Disposition	Disposition Date
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### Consults

RADISH ID	Case Number	Patient Info	Notes/Clinical Forms	Date In	Location/Type	Disposition	Disposition Date
43230	4564418		<a href="#">Notes</a> <a href="#">On Board Services</a> <a href="#">Assign Census Service</a>	2018-10-01	Adult	Admitted	2018-10-02

# Assigning a Patient to Census Service

- Click [\[Assign Census Service\]](#)
  - Patients may have had multiple admissions in the past
  - For new patients in the ER, before assigning a census service, ensure that the record is under **Admissions**. If the record is still under **Consults**:
    - Use the Radish messenger and ask the administrators/medical records division to **convert** patient record from “ER Consult” to “ER admission”
    - Provide patient’s name and case number
    - Avoid using the term “transfer”
  - Ensure that you are assigning a census service for the patient’s **current admission**

# Assigning a Patient to Census Service

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## Activity Audit Trail


SEARCH:

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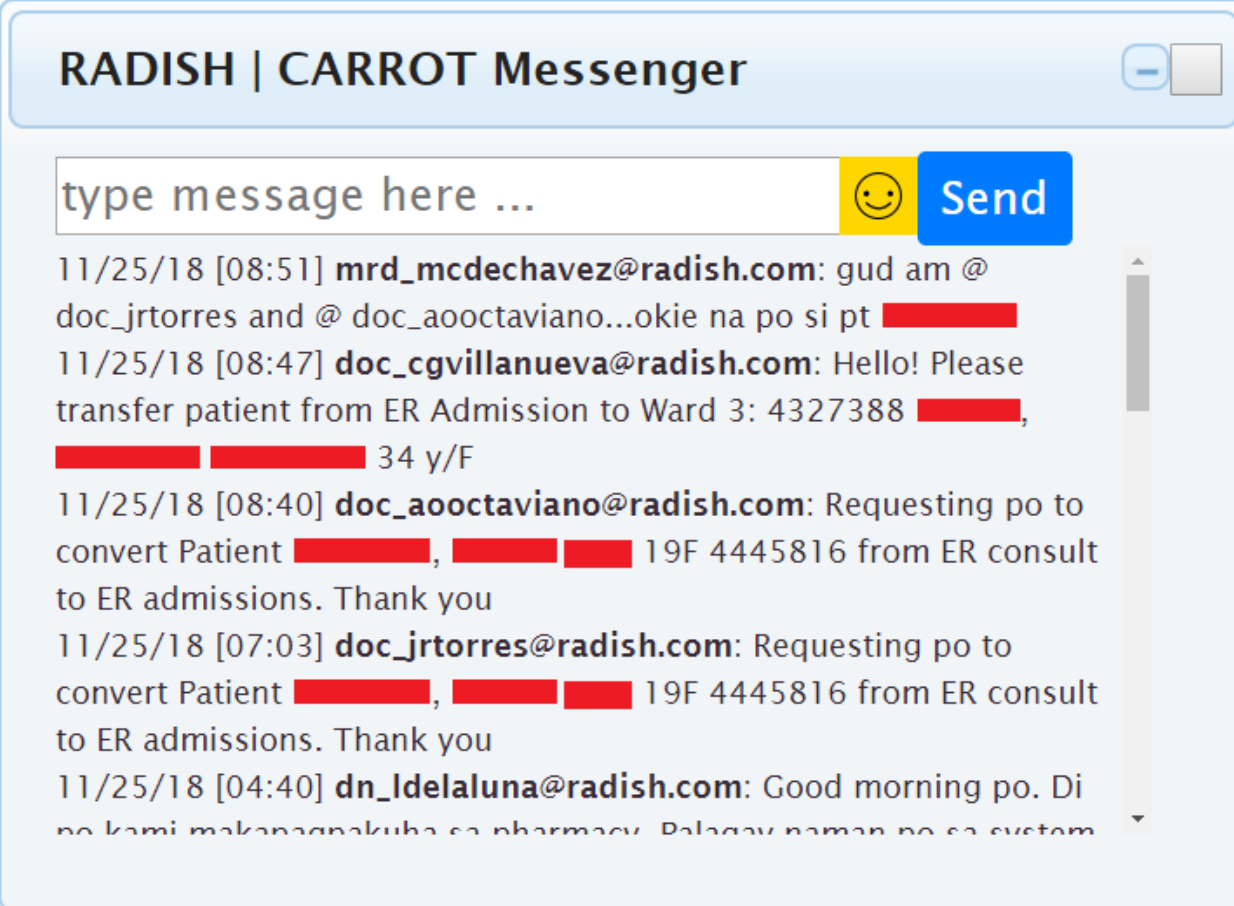
### Admissions

RADISH ID	Case Number	Patient Info	Notes/Clinical Forms	Date In	Current Location	Disposition	Disposition Date
36081	4564418		<a href="#">Notes</a> <a href="#">On Board Services</a> <a href="#">Assign Census Service</a>	2018-10-02	Ward 3	Admitted	


### Consults

RADISH ID	Case Number	Patient Info	Notes/Clinical Forms	Date In	Location/Type	Disposition	Disposition Date
43230	4564418		<a href="#">Notes</a> <a href="#">On Board Services</a> <a href="#">Assign Census Service</a>	2018-10-01	Adult	Admitted	2018-10-02

# Assigning a Patient to Census Service



**RADISH | CARROT Messenger**

type message here ...  **Send**

11/25/18 [08:51] **mrd\_mcdechavez@radish.com**: gud am @ doc\_jrtorres and @ doc\_aooctaviano...okie na po si pt [REDACTED]

11/25/18 [08:47] **doc\_cgvillanueva@radish.com**: Hello! Please transfer patient from ER Admission to Ward 3: 4327388 [REDACTED], [REDACTED] 34 y/F

11/25/18 [08:40] **doc\_aooctaviano@radish.com**: Requesting po to convert Patient [REDACTED], [REDACTED] 19F 4445816 from ER consult to ER admissions. Thank you

11/25/18 [07:03] **doc\_jrtorres@radish.com**: Requesting po to convert Patient [REDACTED], [REDACTED] 19F 4445816 from ER consult to ER admissions. Thank you

11/25/18 [04:40] **dn\_Idelaluna@radish.com**: Good morning po. Di na kami makanagnakuba sa pharmacy. Balagay naman po sa system

# Assigning a Patient to Census Service

- Click on [Update] > [Search Record]
- Enter patient's case number and click [By Case Number]
- Click [Assign Census Service]
- Assign patient to Gen Med service using the drop down menu
- Enter the name of **consultant-in-charge** and the **senior and junior residents-in-charge** > [Submit]

# Assigning a Patient to Census Service

## Assign Service in Charge

Service:

Gen Med 5

Choose Gen Med service  
from the drop-down menu

Consultant(s):

Mejia, Agnes Dominguez - MEDICINE-INTERNAL MED ✕

Trainee(s):

CHENG, PAULA VICTORIA CATHERINE Y. - MEDICINE-INTERNAL MED ✕

SARSAGAT, JIM PAULO D. - MEDICINE-INTERNAL MED ✕

# Assigning a Patient to Census Service

## Assign Service in Charge

Service:

Gen Med 5

Consultant(s):

Mejia, Agnes Dominguez - MEDICINE-INTERNAL MED ✕

Enter Consultant-in-Charge

Trainee(s):

CHENG, PAULA VICTORIA CATHERINE Y. - MEDICINE-INTERNAL MED ✕

SARSAGAT, JIM PAULO D. - MEDICINE-INTERNAL MED ✕



# Assigning a Patient to Census Service

## Assign Service in Charge

Service:

Gen Med 5

Consultant(s):

Mejia, Agnes Dominguez - MEDICINE-INTERNAL MED ✕

Trainee(s):

CHENG, PAULA VICTORIA CATHERINE Y. - MEDICINE-INTERNAL MED ✕

SARSAGAT, JIM PAULO D. - MEDICINE-INTERNAL MED ✕



Enter Residents-in-Charge

# Adding Census Notes

- Go to [Doctor's Service Census] > [Active Census]

# Adding Census Notes

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18 Users Online Change Cookie Preferences **THINK SAFETY** Report a PATIENT SAFETY Search PHILHEALTH ICD/RVS CODES NOW!

**Active Doctors Census**

Service: Gen Med 5

Doctor: Anlacan, Joseph Pedro - PSYCHIATRY

Submit Service Submit Doctor






## Gen Med 5 Census (Nov 02, 2018)


Printable Census

### Inpatient (Total: 17)

No.	Location	Patient	On-Board Status	Diagnosis	Consultant(s)	Trainee(s)	Notes
1	Emergency R/bed: None	██████████, ██████████ 82 y/F	On Board		Maghuyop, Norman Lumabas	HERNANDEZ, AYLMER REX B. SARSAGAT, JIM PAULO D.	Add Notes

# Adding Census Notes

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## Active Doctors Census

Service:




Doctor:

[Submit Service](#) [Submit Doctor](#)

## Gen Med 5 Census (Nov 02, 2018)

[Printable Census](#)

### Inpatient (Total: 17)

No.	Location	Patient	On-Board Status	Diagnosis	Consultant(s)	Trainee(s)	Notes
1	Emergency R/bed: None	  82 y/F	<input type="text" value="On Board"/>		Maghuyop, Norman Lumabas	HERNANDEZ, AYLMER REX B. SARSAGAT, JIM PAULO D.	<a href="#">Add Notes</a>
	D IN: Oct 27, 2018 (7 Days)	CN: 					

# Adding Census Notes

- Go to [Doctor's Service Census] > [Active Census]
- Select Service from drop-down menu
- Click [\[Submit Service\]](#)

# Adding Census Notes

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## Active Doctors Census

Service: **Gen Med 5** Choose Gen Med service from the drop-down menu

Doctor: **Anlacan, Joseph Pedro - PSYCHIATRY**

[Submit Service](#) [Submit Doctor](#)





## Gen Med 5 Census (Nov 02, 2018)

[Printable Census](#)

### Inpatient (Total: 17)

No.	Location	Patient	On-Board Status	Diagnosis	Consultant(s)	Trainee(s)	Notes
1	Emergency R/bed: None D IN: Oct 27, 2018 (7 Days)	██████████, ██████████ ██████████ 82 y/F CN: ██████████	<input type="text" value="On Board"/>		Maghuyop, Norman Lumabas	HERNANDEZ, AYLMER REX B. SARSAGAT, JIM PAULO D.	<a href="#">Add Notes</a>

# Adding Census Notes

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## Active Doctors Census

Service:

Doctor:


[Submit Service](#)

[Submit Doctor](#)

## Gen Med 5 Census (Nov 02, 2018)

[Printable Census](#)

### Inpatient (Total: 17)

No.	Location	Patient	On-Board Status	Diagnosis	Consultant(s)	Trainee(s)	Notes
1	Emergency R/bed: None	 82 y/F	<input type="text" value="On Board"/>		Maghuyop, Norman Lumabas	HERNANDEZ, AYLMER REX B. SARSAGAT, JIM PAULO D.	<a href="#">Add Notes</a>

# Adding Census Notes

- Go to [Doctor's Service Census] > [Active Census]
- Select Service from drop-down menu
- Click [[Submit Service](#)]
  - You will now see the census of all patients assigned under your service
  - All notes in this census are specific per service (hence, if a patient is also assigned under a different service like a subspecialty service or co-managing service, their notes will be separate)



# Adding Census Notes

## Gen Med 5 Census (Nov 02, 2018)

Printable Census

### Inpatient (Total: 17)

No.	Location	Patient	On-Board Status	Diagnosis	Consultant(s)	Trainee(s)	Notes
1	Emergency R/bed: None D IN: Oct 27, 2018 (7 Days) PRIMARY	[REDACTED], [REDACTED] [REDACTED] y/F CN: 3913600	On Board		Maghuyop, Norman Lumabas	HERNANDEZ, AYLMER REX B. SARSAGAT, JIM PAULO D. ROBERTO, KATRINA T.	<a href="#">Add Notes</a>
2	Ward 1 R/bed: 22 D IN: Oct 21, 2018 (13 Days) PRIMARY	[REDACTED], [REDACTED] [REDACTED] 39 y/F CN: 3428769	On Board	SLE	Maghuyop, Norman Lumabas	HERNANDEZ, AYLMER REX B. PEREZ, BLESSIE MARIE B.	<a href="#">View/Update Notes</a>
3	Ward 1 R/bed: 45	[REDACTED], [REDACTED]	On Board	Sepsis from 1) Perianal abscess 2) HSV Stomatitis, resolving	Maghuyop, Norman	CRUZ, AILA MARNELLE	<a href="#">View/Update Notes</a>

# Adding Census Notes

- Go to [Doctor's Service Census] > [Active Census]
- Select Service from drop-down menu
- Click [Submit Service]
- Click [Add Notes] or [View/Update Notes] as applicable

# Adding Census Notes

## Gen Med 5 Census (Nov 02, 2018)

Printable Census

### Inpatient (Total: 17)

No.	Location	Patient	On-Board Status	Diagnosis	Consultant(s)	Trainee(s)	Notes
1	Emergency R/bed: None D IN: Oct 27, 2018 (7 Days) PRIMARY	[REDACTED], [REDACTED] [REDACTED] y/F CN: 3913600	On Board		Maghuyop, Norman Lumabas	HERNANDEZ, AYLMER REX B. SARSAGAT, JIM PAULO D. ROBERTO, KATRINA T.	<a href="#">Add Notes</a>
2	Ward 1 R/bed: 22 D IN: Oct 21, 2018 (13 Days) PRIMARY	[REDACTED], [REDACTED] [REDACTED] 39 y/F CN: 3428769	On Board	SLE	Maghuyop, Norman Lumabas	HERNANDEZ, AYLMER REX B. PEREZ, BLESSIE MARIE B.	<a href="#">View/Update Notes</a>
3	Ward 1 R/bed: 45	[REDACTED], [REDACTED]	On Board	Sepsis from 1) Perianal abscess 2) HSV Stomatitis, resolving	Maghuyop, Norman	CRUZ, AILA MARNELLE	<a href="#">View/Update Notes</a>

# Adding Census Notes

- Go to [Doctor's Service Census] > [Active Census]
- Select Service from drop-down menu
- Click [Submit Service]
- Click [Add Notes] or [View/Update Notes] as applicable
  - Note that the last person who edited/entered notes will appear on the form

# Adding Census Notes

- Go to [Doctor's Service Census] > [Active Census]
- Select Service from drop-down menu
- Click [Submit Service]
- Click [Add Notes] or [View/Update Notes] as applicable
- Enter relevant information:
  - Location
  - Diagnosis
  - Therapeutics
  - Other notes: May include pertinent labs and long-term plans for the patient
- Click [Update Notes]

# Adding Census Notes

Update/View x

---

Name: ██████████ 39 y/F  
Case Number: 3428769  
Location: Ward 1

---

Last Update: Oct 24, 2018 10:12:45 AM by doc\_srmanalili@radish.com

**Add Notes**

Room/Bed:

**Diagnosis:**

Systemic lupus erythematosus, in activity (hematologic, nephritis)

**Therapeutics:**

Hydroxychloroquine 200 mg PO OD  
Prednisone 20 mg PO BID

**Other Notes:**

Hgb 69, Plt 123

Enter location here

# Adding Census Notes

Update/View x

Name: ██████████ 39 y/F  
Case Number: 3428769  
Location: Ward 1

---

Last Update: Oct 24, 2018 10:12:45 AM by doc\_srmanalili@radish.com

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Name: ██████████ 39 y/F  
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Enter location here

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Update/View x

Name: ██████████ 39 y/F  
Case Number: 3428769  
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**Add Notes**

Room/Bed:  Enter location here

Diagnosis:  Enter diagnosis here

Therapeutics:  Enter therapeutics here

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# Adding Census Notes

Update/View x

Name: ██████████ 39 y/F  
Case Number: 3428769  
Location: Ward 1

---

Last Update: Oct 24, 2018 10:12:45 AM by doc\_srmanalili@radish.com

**Add Notes**

Room/Bed:  Enter location here

Diagnosis:  
 Enter diagnosis here

Therapeutics:  
 Enter therapeutics here

Other Notes:  
 Enter other notes here

Update Notes Close

# Print Census

- Click [\[Printable Census\]](#)

# Print Census

## Active Doctors Census

Service:




Doctor:

[Submit Service](#) [Submit Doctor](#)

## Gen Med 5 Census (Nov 02, 2018)

[Printable Census](#)

### Inpatient (Total: 17)

No.	Location	Patient	On-Board Status	Diagnosis	Consultant(s)	Trainee(s)	Notes
1	Emergency R/bed: None D IN: Oct 27, 2018 (7 Days)	  82 y/F CN: 	<input type="text" value="On Board"/>		Maghuyop, Norman Lumabas	HERNANDEZ, AYLMER REX B. SARSAGAT, JIM PAULO D.	<a href="#">Add Notes</a>

# Print Census

- Click [[Printable Census](#)]
- Print census (suitable for either portrait or landscape)

# Print Census

[BACK TO RADISH - Home](#)

## Gen Med 5 Census (as of Nov 02, 2018 05:00:18 PM)

Printed by doc\_jdsarsagat@radish.com

### Inpatient (Total: 17)

No.	Location	Patient	Diagnosis	Consultant(s)/Trainee(s)	Therapeutics	Other Notes
1	Emergency R/Bed: None Dispo: Admitted (7 Days) D IN: Oct 27, 2018 PRIMARY	██████████, ██████████ ██████████ 82 y/F CN: 3913600		Consultant(s): Maghuyop, Norman Lumabas Trainee(s): HERNANDEZ, AYLMER REX B. Trainee(s): SARSAGAT, JIM PAULO D. Trainee(s): ROBERTO, KATRINA T.	None	None
2	Ward 1 R/Bed: 22 Dispo: Admitted (13 Days) D IN: Oct 21, 2018 PRIMARY	██████████, ██████████ ██████████ 39 y/F CN: 3428769	SLE	Consultant(s): Maghuyop, Norman Lumabas Trainee(s): HERNANDEZ, AYLMER REX B. Trainee(s): PEREZ, BLESSIE MARIE B.		
3	Ward 1 R/Bed: 45 Dispo: Admitted (6 Days) D IN: Oct 28, 2018 PRIMARY	██████████, ██████████ ██████████ 36 y/M CN: 4575865	Sepsis from 1) Perianal abscess 2) HSV Stomatitis, resolving Pancytopenia from Aplastic Anemia Oral Candidiasis Febrile Neutropenia	Consultant(s): Maghuyop, Norman Lumabas Trainee(s): CRUZ, AILA MARNELLE A.	Current Medications 1) Piperacillin-tazobactam 4.5g IV q6 2) Acyclovir 500mg q8 3) Cyclosporine 100mg tab q8h 4) Fluconazole 200mg OD 5) Folic Acid 5mg OD	

# Signing Off

- If patients still appear in the census even after disposition (discharge, home, transfer of service, transfer to MICU), you may click on [On Board], which will then transform into [Signed Off]
- Patients that are signed off will still appear on the online census but not in the printable census
- **Do not** remove service census assignment of the patient from the Update Records tab

# Signing Off

## Gen Med 5 Census (Nov 02, 2018)

Printable Census

### Inpatient (Total: 17)

No.	Location	Patient	On-Board Status	Diagnosis	Consultant(s)	Trainee(s)	Notes
1	Emergency R/bed: None D IN: Oct 27, 2018 (7 Days) PRIMARY	[REDACTED] [REDACTED] [REDACTED] y/F CN: 3913600	<input type="text" value="On Board"/>		Maghuyop, Norman Lumabas	HERNANDEZ, AYLMER REX B. SARSAGAT, JIM PAULO D. ROBERTO, KATRINA T.	<input type="button" value="Add Notes"/>
2	Ward 1 R/bed: 22 D IN: Oct 21, 2018 (13 Days) PRIMARY	[REDACTED], [REDACTED] [REDACTED] 39 y/F CN: 3428769	<input type="text" value="On Board"/>	SLE	Maghuyop, Norman Lumabas	HERNANDEZ, AYLMER REX B. PEREZ, BLESSIE MARIE B.	<input type="button" value="View/Update Notes"/>
3	Ward 1 R/bed: 45	[REDACTED], [REDACTED]	<input type="text" value="On Board"/>	Sepsis from 1) Perianal abscess 2) HSV Stomatitis, resolving	Maghuyop, Norman	CRUZ, AILA MARNELLE	<input type="button" value="View/Update Notes"/>



# Signing Off

## Gen Med 5 Census (Nov 02, 2018)

Printable Census

### Inpatient (Total: 17)

No.	Location	Patient	On-Board Status	Diagnosis	Consultant(s)	Trainee(s)	Notes
1	Emergency R/bed: None D IN: Oct 27, 2018 (7 Days) PRIMARY	[REDACTED] [REDACTED] [REDACTED] y/F CN: 3913600	Signed Off		Maghuyop, Norman Lumabas	HERNANDEZ, AYLMER REX B. SARSAGAT, JIM PAULO D. ROBERTO, KATRINA T.	Add Notes
2	Ward 1 R/bed: 22 D IN: Oct 21, 2018 (13 Days) PRIMARY	[REDACTED], [REDACTED] [REDACTED] 39 y/F CN: 3428769	On Board	SLE	Maghuyop, Norman Lumabas	HERNANDEZ, AYLMER REX B. PEREZ, BLESSIE MARIE B.	View/Update Notes
3	Ward 1 R/bed: 45	[REDACTED], [REDACTED]	On Board	Sepsis from 1) Perianal abscess 2) HSV Stomatitis, resolving	Maghuyop, Norman	CRUZ, AILA MARNELLE	View/Update Notes



# Thank You!

For inquiries, pls contact  
[im.acr.ims@gmail.com](mailto:im.acr.ims@gmail.com)

# Orientation to RADISH

*Computerized Registry of  
Admissions and Discharges*

Information Management  
Systems

UP-PGH Department of Medicine

