



**DENTISTRY 197: SEMINARS
AY 2021-2022
FINAL PAPER PRESENTATIONS GUIDELINES**

I. SCHEDULING

1. Final Paper Presentation can be scheduled after the approval of the following by the Research Adviser: (a) initial draft of the Final Paper; and (b) slide presentation to be used.
2. It is expected that the Final Paper Presentation schedule is coordinated with your Research Adviser. **Research Advisers are expected to be present during the online presentation.** You are also expected to coordinate and confirm the participation of your Experts Panel on your preferred schedule.

Plot your preferred schedule by accessing this link: <https://bit.ly/Dent197-PrezoSked>
3. The presenter/s is/are responsible for inviting a minimum of three (3) members of the Experts Panel who will review the Final Paper and attend the online Final Paper Presentation.
 - a. Majority of your invited Experts Panel must have completed the Health Research Methods course (offered by CPH and CD), or Research Ethics Training by UPMREB (i.e. Responsible Conduct of Research, Good Clinical Practice, etc.). Refer to the attached list of UPCD faculty members.
 - b. Formal communication must be made with the potential Experts Panel members. A conforme from each Experts Panel member is expected. Please pre-fill the form before you send them out to your invited Experts Panel members. You may access a copy of the form through this link: <https://bit.ly/Dent197-ExpertsPanel>
 - c. Non-UPCD faculty may be invited as Experts Panel Members. Consider their expertise and trainings completed (e.g. health research methods, research ethics, etc.).
 - d. It is advisable that you constitute the same Experts Panel from your Research Proposal Presentation for continuity.
 - e. The Department may invite additional Experts Panel members for each presentation.
4. Officially inform the Department of Community Dentistry of your Final Paper Presentation schedule by sending an e-mail to mfmendoza3@up.edu.ph and commdent.cd.upm@up.edu.ph (with your entire Research Team CC'd) using the subject line: *[Dent197] Notice of Final Paper Presentation – GROUP X*
 - a. State the following information: title of the research, members of the research team, members of the Experts Panel, date and time of scheduled presentation, and online platform details (i.e. meeting ID, join link, etc.). **The Experts Panel Members must also be CC'd in the e-mail.**

- b. A copy of the draft of the Final Paper approved by the Research Adviser to be used for the presentation must be attached to the e-mail. Check the requirements to complete Exercise #8A and #8B in the VLE course page.
 - c. The student presenter/s be the host for the online meeting/presentation. Coordinate the most amenable online meeting platform (e.g. Zoom, Microsoft Teams, Google Classroom, etc.) between your Research Team and the Experts Panel members.
5. The Department and members of your Experts Panel must be advised of the schedule of your online Final Paper presentation and given a copy of the Final Paper with a **reasonable** amount of time (i.e. one week prior to presentation) to adequately read, review and comment on your Final Paper prior to your online presentation.

II. ASSESSEMENT OF FINAL PAPER PRESENTATIONS

1. Evaluation Forms will need to be accomplished:
 - a. Final Paper Evaluation Tool
 - i. to be accomplished by the members of the Experts Panel
 - ii. an e-copy must be given to the Experts Panel members for reference when the copy of the Final Paper is sent to them
 - iii. the online form for evaluation may be accessed using this link:
<https://bit.ly/Dent197-FinalPaper-Eval>
 - b. Rubrics for Oral Presentation
 - i. to be accomplished by the Department faculty who attends the online Final Paper presentation
 - ii. Experts Panel Members, the Research Adviser and other Faculty members who attends the online Research Proposal Presentation may opt to accomplish the form
 - iii. students who attend the online Final Paper Presentation may opt to accomplish the form
 - iv. the online form for evaluation may be accessed using this link:
<https://bit.ly/Dent197-PrezoRubrics>

III. SESSION PROPER

1. Each presentation slot is allotted one hour and fifteen minutes. Try to manage the time well to minimize the possibility of an extension.
 - a. Limit your actual presentation to 20 minutes. Choose the most important points to discuss. You may opt to:
 - i. play a pre-recorded presentation; or
 - ii. do a live presentationIf the Research Group opts to do a live presentation, they must record their presentation and submit the video as part of the course requirements.

- b. The rest of the time will be for a Questions & Answers Forum. Do not forget to take note of the discussions that should be used to revise and improve your Final Paper.
 - c. A pre-recorded presentation or a slide deck/presentation to be used during the online Final Paper Presentation **MUST NOT** be sent to the members of the Experts Panel prior to the scheduled online presentation.
 - d. Make sure to test your system requirements prior to the online presentation. You may have mock presentations with your Research Team to troubleshoot possible errors or technical difficulties prior to the actual presentation.
2. Coordinate to have a student emcee/moderator during online presentation sessions.
 3. Other Dentistry 197 and Dentistry 199 students should be allowed to attend online Final Paper Presentations.
 4. As any UPCD research presentation, this is open to ALL faculty members.

HEALTH RESEARCH METHODS and RESPONSIBLE CONDUCT OF RESEARCH TRAINING-WORKSHOPS ATTENDEES ¹:

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| 1. AGUILUZ, Ma. Arlissa D. | 19. MAGTANONG, Danilo L. |
| 2. ALFARO, Arlene Cecilia A. | 20. MEMORANDO, Joy R. |
| 3. ALMODIENTE, Zarah R. | 21. MENDOZA, Michael Antonio F. |
| 4. AREVALO, Jean C. | 22. MILLO-PADERES, Grazielle A. |
| 5. ATIENZA, Angelina A. | 23. MORILLA, Lordjie Marr O. |
| 6. ATIENZA, Charleton N. | 24. MURJANI, Bhabita V. |
| 7. AUSTRIA, Ena Paula Q. | 25. ONG-SEDILLA, Ranee Nicole D. |
| 8. BAUTISTA, Ceasar M. | 26. PACETE-ESTRERA, Kristine Rachelle R. |
| 9. BUIZON, Joseph Raoul | 27. PENGSON, Regina Carmela P. |
| 10. CAS, Daisy Jane V. | 28. QUINIQUINI, John Erick B. |
| 11. ERMITA, Christian Anthony M. | 29. RAMOS, Tristan Nathaniel C. |
| 12. ESCOTO, Elmer Jesus T. | 30. RARALIO, Gay A. |
| 13. FRANGE, Melanie Ruth K. | 31. REBUENO SANTOS, Jessica K. |
| 14. GARCIA, Ma. Celina L. | 32. ROSANES, Rose Anne Q. |
| 15. LACHICA, Marie Carmela T. | 33. SANCHEZ, Krishan T. |
| 16. LARA, Maria Teresita C. | 34. SEGARRA, Armin |
| 17. LAURETA, Cristina M. | 35. SIA, May Carol M. |
| 18. MAGHIRANG-TEODOCIO, Rudgie Marie D. | |

¹ Priority as Experts Panel Member.

Note that other Faculty Members may have completed other Research Ethics Trainings. Faculty Members listed may have attended one or both of the Training-Workshops.