



1st Sem, AY 2024-2025



ORCOM 199

Organizational Communication Research



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By schedule



Assignment Guide

A. Task: Finding Sources

Instructions:

Look for at least 40 journal articles related to your approved topic. Prioritize works published within the last 10 years, if possible. Create a subfolder inside the II. RRL folder and label this as Sources. Upload the PDF files of the journal articles here.

Deadline: September 24, 2024 (not graded)

B. Task: Preparing the Literature Notes

Instructions:

1. Read each article and take note of the relevant information.
2. Copy and paste the relevant excerpts for each article in terms of the following sections:
Introduction (Background and Significance)
Framework (Theories)
Methodology
Results/Findings/Discussion
Implications/Recommendations
3. After copying and pasting relevant excerpts from the journal articles, come up with relevant themes that you can include in your RRL notes.
4. For each excerpt, write the last name/s of the author/s and year of publication of the journal article.
5. Create a Google Docs file in the RRL folder for your literature notes.

Deadline: work-in-progress (submit with first draft), progress check on October 4 during one-on-one consultations

C. Task: Writing the RRL (Draft 1)

Instructions:

1. Write the Review of Related Literature on your approved topic. Use your literature notes as a guide.
2. The minimum number of journal articles to be used and cited is 35-40.
3. The minimum number of pages is 20.

Deadline: RRL Draft 1, October 8, 2024